

10 23 2012 SCHOOL BOARD NEOLA Work Shop

For ADA assistance, contact the Office of Equity and Compliance, 534-0781, at least 3 business days before the meeting.

New Business

Board Agenda Review

Discussion

Item 1

1. [8:30 - 11:00 AM NEOLA Review of Board Bylaws](#)

Attachment: [po0100.pdf](#)

Attachment: [po0110.pdf](#)

Attachment: [po0130 \(2\).pdf](#)

Attachment: [po0140.pdf](#)

Attachment: [po0150.pdf](#)

Attachment: [po0160.pdf](#)

Attachment: [Memo to Board NEOLA Review.pdf](#)

Attachment: [NEOLA POLICY REVIEW OF SCHOOL BOARD BYLAWS
Instructions.pdf](#)

Attachment: [po0170.pdf](#)

Attachment: [po0120.pdf](#)

Minutes:

NEOLA Representatives, Tom Young, Pat Corbett, and Frankie St. James, provided the School Board members with a comparison of current policies and NEOLA's updated version. Currently, only 14 school districts comply with the state law which requires an annual review of their policies: Monroe, Leon, Putnam, Broward, Miami-Dade, Collier, Charlotte, Hillsborough, Pinellas, Pasco, Alachua, Gadsden, Indian River, and Martin. The Board can decide to use the NEOLA templates or their own.

To meet the adoption time line of June 30, 2013 set by the Superintendent, the policies should be completed by May, 2013.

Tab 3: Definitions - Administrative Procedures:

0100

- "Shall" - insert 'also' in the sentence (The word "will" or "must" also signifies a required action.)
- Superintendent = (or)
- change Chairman to Board Chair or Chair
- "Shall" - insert 'also' in the sentence (The word "will" or "must" also signifies a required action.)

Tab 4: Identification

0113 Address

- Correct physical address: 1915 S. Floral Avenue, Bartow, FL 338380 and include the web address (www.polk-fl.net)

Tab 5: Powers, Boardmanship, and Ethics

0122 Board Powers (covered in 0132)

- Appoint a Superintendent
- Approve policy
- Adopt budget

0123 Standards of Boardmanship

- of the three versions provided, the Board selected Version 2. Under "G" of that section: ...encourage ongoing communications among the Board, students, staff, and the community, add: in accordance with the Sunshine Law

0124 Standards of Ethical Conduct

- The Board selected version Option 1
- Delete 6Gx53-1.003 Powers and Duties (blue print on pages 11-13) as this information is covered elsewhere

Tab 6: Functions

0131 Legislative

- Superintendent makes recommendations for consideration by the Board; Board cannot adopt a policy on their own
- Delete 6Gx53-1.005 Administrative Procedures Rules (blue print on page 2 of 23)
- Page 4 of 23 F.S. 120.54(1)(i)(3) add 's' after exist
- 6Gx53-1.009 School Board Policies
 - Keep first paragraph and No. 1 (as second paragraph) as a preface to NEOLA's
 - No. 2 (Required Rule Adoption)
 - No. 3 Rule Adoption Procedure
 - (Keep Pages 1-6 of 23 (black print)
 - Page 9 (Delete language in "A" ...or by any person having a substantial interest in the School Board rule. This is not consistent with law
 - Delete "C" be deleted as it goes beyond the law
 - Delete "E"
 - "K" cost not required in every case
 - NEOLA will review Board's policy (blue print) to ensure that it is covered in their template.
 - Strike: No. 4 - School Board Policy Committee - unique to Polk County; conflicts with law (responsibility of the Superintendent); Ms. Cunningham and Mr. Harris suggested abolishing the committee. Dr. Nickell stated that the process is extremely cumbersome and slows down the action.

0131.1 Technical Corrections (page 16 of 23)

- Allows superintendent to make technical corrections to policies ...not affecting the constructions or meaning of those sections, subsections, chapters, titles, or policies as a whole.

Should the School Board choose to make such technical corrections, it may be accomplished as approval of the School Board as part of the consent agenda.

0131.2 Variances and Waivers - Include

0132 - Executive (Page 21 of 23)

- As set forth in the State law, the School Board has limited executive power, and exercises this executive power through (1) appointment of the Superintendent, (2) appointment of legal counsel and internal auditor; ADD: (3) in addition, the Board exercises this executive power through the appointment of the Senior Staff Assistant and other support personnel as necessary

Tab 7 Membership

0141 Number

- Strike 6Gx53-1.001 Use NEOLA's template

0141.2 Conflict of Interest -

0141.3 Conflicting Employment or Contractual Relationship -

- Page 4 of 15; ...Language describing this prohibition shall appear in all contract documents, Request for Proposal (RFPs), and Request for Quotations (RFQs) and, if violated, shall be sufficient cause to disqualify the vendor.
 - Language will have to be added to our forms once this is adopted.

1042.3 Orientation

- Add "A" Access to Florida Ethics Law; Board Policy manual; current negotiated agreement; budget statement, audit report, Sunshine Manual, and related fiscal materials (many are web-based) (included acronyms)
- Revise paragraph....The Board will establish and maintain a library of publication.....that should be reviewed to The Board will provide new board members with a list of additional references that should be reviewed (either by hard copy or electronically)
- Delete 6Gx53-1.membership (blue print)
 - (D) Votes and
 - (I) Election (blue print)

0144 Term

- Regarding the reorganization meeting, the term of office shall begin on the third Tuesday after the first Monday in November of the year in which the member is elected.

0147 Compensation

- Revise paragraph....A Board member shall receive term life..... Term life insurance and medical insurance coverage shall be provided in the same manner as provided to school board employees. Board members are eligible....pay.

0148 Use of Equipment and Services

The Superintendent is authorized to make available to School Board members for their official use the following equipment and services:

STRIKE: () a stipend in lieu of an electronic device

The policy discussion will continue on November 7 with 0149.1.

Information

Adjournment

Meeting adjourned at 11:35 AM. Minutes were approved and attested the 13th day of November, 2012.

Hazel Sellers, Board Chair

John A. Stewart, Ed.D., Superintendent